

Kamehameha Canoe Club

Use of Extension to the Halau for OC1 Space

Members

Use of the halau for OC1 space is for Kamehameha Canoe Club members who are 18 years or older and are members in good standing who meet the criteria as specified. Good standing means that a member: has paid current Club dues and the annual donation to use the halau for OC1 space; participates in Club fundraising; does not compete against Kamehameha Canoe Club **during the regatta season**; and does not coach for another canoe club. If a member ceases to be in good standing, he/she is given 2 verbal warnings and 1 written notice and will be asked to remove his/her canoe out of space within 10 calendar days.

Eligibility for OC 1 space for members in good standing

The Halau Manager will maintain a list of names to be assigned as spaces become available, as long as the member meets the current eligibility requirement. **To be current the member must participate in at least 3 regattas per season and participate in at least 1 regatta fundraiser for Kamehameha Canoe Club.** Available spaces will be assigned by the Halau Manager with BOD concurrence.

Donation

The donation to use the halau for OC1 space is \$120 per year, payable in advance in April and is nonrefundable. All donations shall be given to the Halau Manager in the form of check, bank draft or money order, payable to Kamehameha Canoe Club by April of each year. **(Any other arrangements must be discussed with Halau Manager.)** If an OC1 paddler joins Kamehameha Canoe Club mid-year and meets the criteria for a member in good standing, the annual rate will be prorated at \$10 per month to and including March of the following year, payable in advance and at one time. **Note:** All OC1 space donations will be kept by the BOD in a designated, separate account and targeted for equipment maintenance and repairs for the OC6's, the halau and trailer.

Rules for use of the halau for OC1 space

Each member who has made the required donation for use of the halau for OC1 space and is a member in good standing must abide by the following rules. The member shall:

- complete the “Annual Agreement for Kamehameha Canoe Club Halau Usage by OC1 Owners” and annually sign a waiver that releases the Club and the Board of Directors from liability due to theft or damage caused by but not limited to weather, high surf, or vandalism;
- **Subletting OC 1 Space: An OC 1 space maybe sublet for a period of time due to issues such as but not limited to; injury, an extended period off island or canoe repairs. Subletting arrangements can only be made through the Halau Manager and the space can only be sublet to the next individual on the waiting list. Subletting a space will not remove the member on the waiting list for a permanent spot. The space will be returned to the original owner at an agreed date with the knowledge of the Halau manager. If a club member no longer needs their space or does not meet the criteria of member in good standing, the Halau manager shall be notified, the space returned to the club, and the Halau manager will reassign it. Halau manager will inform the Board members of the change.**
- be assigned one designated space only (i.e., no more than one OC1 space per person);
- receive the combination to the lock and be responsible for not sharing it with anyone. The member with the combination must be the one who unlocks and locks the lock. The combination will be changed periodically by the Halau Manager in consultation with the Board of Directors. One month prior to the change, the Halau Manager will post the proposed date of change in writing at the halau;
- agree that his/her name will appear on the CURRENT LIST of OC1 paddlers who have been granted the right to the use the halau for OC1 space. The Halau Manager in consultation with the BOD will maintain the CURRENT LIST. The CURRENT LIST will be posted discretely at the halau;
- store a hull (rudder up) and ‘ama for OC1 or surf ski only (i.e., no paddles, ‘iako, saddles, kayaks, sit-on tops or other water or land craft). Hull and ‘ama shall be rinsed with fresh water before storing;
- agree that he/she will respect the property of others and will not: touch or move another member’s hull, leave the gate unlocked while paddling and leave saddles out which may block another’s access or koa canoe egress. The member shall make sure the enclosure is securely locked during and at the end of the paddling session;
- request space reassignment in writing and submit it to the Halau Manager who will make the decision, with Board approval, if another space becomes available;
- not make any alterations to the assigned space without prior written approval of the Halau Manager; and
- not use nails, staples or screws within the halau.

Review of Policy and Procedures

This policy was developed by the Board of Directors with the intent of providing OC1 space...not storage. This policy has been approved **January 20, 2010 by the Board of Directors.** A Kamehameha Canoe Club member may submit a request to review a specific issue of this policy, in writing to the BOD, through the Halau Manager. This policy and set of procedures are subject to review and change by BOD approval.